

<b>AUDIT COMMITTEE</b>	AGENDA ITEM NO. 4
<b>5 NOVEMBER 2012</b>	<b>PUBLIC REPORT</b>

Cabinet Member(s) responsible:	Councillor Seaton for Resources	
Contact Officer(s):	Kevin Dawson, Group Manager - Construction, Compliance & Resilience	Tel. 453464

## RISK MANAGEMENT AND BUSINESS CONTINUITY

RECOMMENDATIONS	
<b>FROM :</b> Kevin Dawson, Group Manager – Construction, Compliance & Resilience	<b>Deadline date :</b> N/A
The Cabinet Member is recommended to:	
<ol style="list-style-type: none"> <li>1. Consider the revised risk management and business continuity strategies; and</li> <li>2. Approve the delivery of a relevant training and awareness programme to all Members, which would include both induction and ongoing training</li> </ol>	

### 1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Audit Committee as a routine planned report on risk management.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to provide an update to the Committee on the revised Council's Risk Management Strategy and Business Continuity Policy under its terms of reference 2.2.14 effective development and operation of risk management

### 3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If Yes, date for relevant Cabinet Meeting	N/A
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### 4. RISK MANAGEMENT REVIEW

- 4.1 The Audit Committee received and agreed the previous Risk Management and Business Continuity Policy on September 2010 and accepted their role within it, of: "monitoring and supporting the Council's risk management arrangements".
- 4.2 The Corporate Strategic Risk Register is in the process of being reviewed, in conjunction with Directors and Strategic Improvement. A full update on current strategic risks should be available in December following a workshop involving the whole of CMT which is currently programmed for early November 2012.
- 4.3 The strategy has been reviewed and updated to reflect progress and practical changes and to meet the recommendations contained in a report from Internal Audit dated 23 May 2012. Key changes are as follows:

- 4.4 Separate policies have now been produced for both business continuity and risk management.
- 4.5 Revised self-assessment scores and new target scores have been introduced and scoring of both Strategic and Project risks have been re-aligned to have the same evaluation criteria. This enables comparison of risks and ensures more meaningful reporting
- 4.6 Operational risk assessment process has assisted the review and update of the business continuity plans. It is also providing a useful profile of areas of high risk, which can be escalated to the strategic registers where necessary.
- 4.7 Key Ongoing issues for 2012/13:
- Completion of operational risk profile;
  - Revision of Service and Corporate BC plans;
  - Review of Strategic (corporate) risk register;
  - Coordination of Strategic and Departmental risk registers;
  - Regular risk “conversations” within and between services at all levels;
  - Updates on Insite, web and E-Learning; and
  - Strategic issues e.g. introducing and embedding RM/BCM into procurement processes, induction briefings and business plans.

## **5 ANTICIPATED OUTCOMES**

- 5.1 Audit Committee note and comment on the revised strategy

## **6 REASONS FOR RECOMMENDATIONS**

- 6.1 Risk management is a key component of the Council’s Corporate Governance Framework which will take time to review and embed effectively.

## **7 ALTERNATIVE OPTIONS CONSIDERED**

- 7.1 None

## **8 IMPLICATIONS**

- 8.1 *The identification of risks and the proper management of those risks will ensure that:*

- The Council’s environmental policies and ambitions can be met; the Council is able to mitigate against potential financial losses, litigation claims and reputational damage; the Council is able to effectively deliver the strategic priorities.

## **9 BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- 9.1 Peterborough City Council Risk Management and Business Continuity Policy 2011 - 2012

## **10 APPENDICES**

- Appendix 1 – Risk Management Policy
- Appendix 2 – Business Continuity Policy